

REQUEST FOR EXPRESSIONS OF INTEREST

RUSSIAN FEDERATION JUDICIAL SYSTEM SUPPORT PROJECT

Assignment Title: Assistance for institutional development of the Federal Bailiff Service (FBS), development of the FBS informatization concept and draft normative legal acts

Package No: JSSP/QCBS/2.1.1

The Russian Federation has applied for financing from the New Development Bank (“the NDB”) toward the cost of the Judicial System Support Project and intends to use part of the proceeds for consulting services under the contract JSSP/QCBS/2.1.1 “Assistance for institutional development of the Federal Bailiff Service (FBS), development of the FBS informatization concept and draft normative legal acts”.

The consulting services under this contract (“the Services”) include:

- Carrying out detailed analysis of business processes of the Federal Bailiff Service (FBS) and developing the FBS Business Process Optimization Concept;
- Developing the FBS Informatization Concept;
- Preparing technical requirements for interventions to be undertaken under the Project in the area of the FBS business process automation;
- Developing the proposals to improve the FBS legal and regulatory framework.

The Services will be rendered in Moscow. The total duration of Services is estimated at 18 calendar months.

The Noncommercial Foundation for Enterprise Restructuring and Financial Institutions Development now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants shall provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The Expression of Interest shall specify the legal name (names, in the case of a joint venture) of the interested Consultant, the legal status and country of registration and indicate the experience related to this legal entity only (legal entities, in the case of a joint venture). Experience of companies other than such legal entity (entities) will not be evaluated.

The shortlisting criteria are:

- Experience of providing consulting services for analysis of the activities (analysis of processes comprising the main areas of activity) of the government agencies, including issues related to the use of information and communication technologies;
- Experience of providing consulting services to the government agencies in drafting legal and regulatory acts and methodological documents;
- Experience of implementation of projects funded by the international financial organizations.

The additional advantage for the Consultant at the shortlisting stage will be:

- Experience with analysis of business processes of state and/or non-state actors that have regional offices in several RF regions;
- Experience with evaluation of effective use of budget funds by government authorities and subordinate agencies;
- Experience of providing services for development of performance assessment methodology and/or indicators for complex government programs and/or sectoral programs and/or federal government development programs.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: *Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers*, dated January 2011, revised July 2014 ("Consultants' Guidelines"), setting forth the World Bank's policy on conflict of interest.

According to the NDB's Procurement Policy the Consultants are deemed to be eligible for providing services if they are registered in the NDB member countries.

Consultants may associate with other firms in the form of a joint venture or a subconsultancy to enhance their qualification. All the members of the joint venture shall be jointly and severally liable for the entire assignment. At the same time, the sub-consultant's experience will not be considered during competitive selection.

A Consultant will be selected in accordance with the Quality- and Cost-Based Selection (QCBS) method set out in the Consultant Guidelines.

Further information can be obtained at the address below during office hours from 10:00 to 17:00 hours.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by October 22, 2018.

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